# How to see the Inspection History online

- 1. Login to the Citizen Access Portal <u>https://aca-prod.accela.com/CLARKCO/Default.aspx</u>
- 2. Select building or fire prevention > search permits > reports > inspection history report.

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Clark County C Need help? Click bu Citizen Access Kno Citizen Access Kno	elow for the l	Apply for P Search Per Estimate Fe Schedule a Need Help	mits ees well as man n Inspection	y helpful guides for using our on	line functions.	Ani	Searc	Register for an Accour	t Login
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Building Search for P Enter informatio - Site Addres - Contractor - Parcel Nur - Record Inf You may search Permit numbers	on below to sea ss r License Inforr mber formation using any of th	nch for permits. mation ne fields below.			Ar	nnouncements R	Rep. AC. - Ele Se. AC. - FAI AC. - Prin AC. ATS AC. AII AII AL. Com	orts (27): A - Approved Agency Listing crical Testing A - Approved Agency Listing Shop M - Approved Agency Listing me A - Approved Agency Listing ting A - Approved Fab Listing - A - Approved Fab Listing - A - Approved Fab Listing - rete A - Approved Fab Listing -	Q.
General Se	arch						Woo	A - Approved Fab Listing - d	
Search by date rang Permit / Approve Select		:					Mon AC. Yearl Apj Bui Acce	A Valuation Census - y proved Personnel List Iding Issued Permits - Ia	ords
Permit Number: BD##-#####-## Start Date: 01/25/2018	## End I	oject Name: Date: 4/2023					Joi Joi Joi Joi Joi	Card Fence Wall Card Manufactured	
Contractor Nam	ie:						Jot Jot Jot Jot Jot Jot Jot	ing Card Pool Spa Card Signs Card SefamilyResidence eFamilyResidence Card Solar Card Trade - Electrical Card Trade - Mechanical Card Trade - Plumbing	

3. Enter the complete permit number.



If inspections have occurred, the complete inspection history will display first by permit type (Building, Electrical, Mechanical, Plumbing), and then the oldest first.

### How to schedule an Inspection

1. Select building or fire prevention > schedule an inspection.



### 2. Enter the complete permit number > select search.

#### 



Building ACA Fire Prevention ACA

3. Use the + to open the inspection types for each permit.



4. When the inspection selected, the calendar will display an inspection date, requester contact name, requester contact number, and requester comments > after completed select submit request.

AL DAOL	BD23-00807			Search	
					Select Inspection Date
Residential Pools Spas Water I	Features			-	Requester Contact Name
Inspections (Varies by Permit Type)	Other Inspections (Required based on your scope of work)	Scheduled	Complete		
Pool First Inspection	Mix Design				Requester Contact Number
Electrical Underground	Bond Beam				
Plumbing Underground	Plumbing Gas Pipe				Is it a Gated Community?
Electrical Rough	Pool Perimeter Surfaces				Requester Community? Requester Comment/Gate Code,Unit#, Lot#, or Bldg#
Plumbing Rough	🗆 Gas Tag				
Pre-Plaster					
Gas Test And Tag					h.
Final Inspection Approval					Autorit Deserved
Plumbing Final					Submit Request
C Electrical Final					
Final - Pool					
* Indicates that inspection has been previ	auchu schodulod				
Green text indicates Approved inspection	s exist				
The Final Inspection for each inspection of	group will display under the Final Inspection Approv	/al list			
					×

### How to see inspection results

Inspection results can be seen once the user is signed into the Citizen Access Portal.

1. Select Building or Fire Prevention > search permits.



2. Click on the permit number.

Records							Select	
To submit a QAA, select Amendment under the Action column.								
Show on Map Showing 1-10 of 21	Download results   Add to	My Folder   Add to cart						
Date	Permit Number	Permit Type	Description	Project Name	Status	Action	Short Notes	
01/24/2023	BD23-03418	Residential Simple Plumbing		Water Heater,	Permit Issued			
			CONSTRUCT BETTICUED					

## 3. Record info > inspections

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Permit/Approved	Listing BD23-03418:		Add to cart Add to My Folder
Residential Sir	nple Plumbing		
Permit/Complain	t Status: Permit Issued		
Record Info 🔻	Payments 🔻		
Details			
Processing Status			
Related Records			
Attachments	515058		13
Inspections	17721515085 17721515084 17721515083 17721515082 17721515081	17721599009	

4. The inspection will be listed > select action > view details.

Record Info  Payments					
Inspections					
Upcoming (1)					
Schedule an Inspection					
Click the link above to schedule or request one.					
Ptumbing Final (16748739) Inspector: Dan Jamieson	Actions <b>v</b> View Details Reschedule Cancel				
Completed					
There are no completed inspections on this record.					

5. There will be a second window that appears > select view status history.



Inspection results are emailed to whoever listed on the permit as the Onsite Contact and Applicant Contact.