Clark County Parks & Recreation

Athletic Facility Use & Allocation Policy



togetherforbetter

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Clark County Parks and Recreation

2601 E. SUNSET ROAD LAS VEGAS, NV 89120 PH. (702) 455-8241 FAX (702) 455-8119

Purpose

To establish guidelines for the allocation and management of athletic facilities permitted by Clark County Parks & Recreation.

Policy

Clark County Parks & Recreation will coordinate and allocate the use of its athletic facilities for County and non-county organizations to hold league play, practice, tournaments, and other sport-related special events. For league use, athletic facilities are allocated and permitted in two, multi-month increments. The first allocation period is January through July and the second, August through December. For tournament use, athletic facilities are allocated for an entire calendar year. The Recreation Division will monitor proper use of allocations and permits. Priority will first be given to Clark County Parks & Recreation Sports Programs, Clark County Special Events, and non-profit youth organizations. Due to increased demand, athletic facilities will then be allocated based on priority as listed below. This does not guarantee that every organization will receive the facilities they request. Clark County Parks and Recreation reserves the right to increase/decrease the number of facilities assigned to an organization based upon prior usage, the need to accommodate new organizations, demographics, and the unavailability of facilities due to maintenance. Clark County reserves the right to make changes regarding facility programming and permits that are in the best interest of the facility and Clark County. Facilities permits will not be issued for use on Federal and State holidays unless specified by the user.

Allocation Priority:

1. Clark County Facilities and School District fields will be allocated based on the following priority:

- A. Clark County Programs and Events
- B. Youth Non-Profit Sports Organizations
- C. Youth Non-Profit Tournaments/ Sporting Events
- D. Adult Non-Profit Sports Organizations
- E. Youth Commercial Tournament/ League
- F. Adult Commercial Tournament/ League
- * To qualify as a Non-Profit user, the organization must be registered as a not-for-profit corporation with the State of Nevada. Non-Profit Organizations are those organizations that have evidence of Federal 501 c filing and state non-profit status.
- * Returning organizations that are in good standing will have priority over new groups.
- * To qualify for league allocations, the organization must run a structured league which includes practices and games with a season start and end date on the allocated fields.

* Club organizations that are not running a structured league on County fields will be considered a drop in rental. A minimum of 5 teams constitutes a structured league.

Organizations may be granted facility use upon verification of Non-Profit status (defined above), proof of liability insurance of specified amount determined by CCPR, and national or state affiliation with an organization recognized for that sport. The purpose of this requirement is to verify that your organization has a governing body, which oversees the facilitation of your league(s). Organizations will also be required to provide a practice and game schedule as proof that the organization is conducting a league to receive the league organization rate. Organizations that do not meet all of these requirements will not receive an allocation but may be allowed to receive facilities for use under hourly rates or For-Profit fees schedule as outlined in the Fees and Charges adopted by the Clark County Board of Commissioners, providing they meet requirements regarding liability insurance.

2. League Permit/Allocation Procedures

- 1. All state/national organizations must submit a *League Allocation Request Form (available online)* by April 15 for the August through December allocation period and by October 15 for the January through July allocation period. Notifications of Approval/Denial will be sent out by the end of June for the fall allocation period and the end of November for the spring allocation period.
- 2. All organizations must submit a Business Licensing Form 30 days prior to the allocation period.
- 3. All allocation requests must have accurate start/end dates. Facilities will be allocated for time frames that coincide with season play only.
- 4. Game and practice schedules are required to be submitted to the allocation office no later than one week prior to the start of requested use.
- 5. Payment in full is required within one week of invoice date. Fees not paid on time may result in loss of facility use and future permitting to be determined by Clark County Parks and Recreation management.

A permit will be issued to all authorized users of a CCPR sports facility. The allocated organizations will receive a permit upon receipt of current season schedule for allocated sport facilities. Charges will be assessed by using the current Fees and Charges Schedule adopted by the Clark County Board of Commissioners.

3. Drop-In Rental Permits

- 1. Facilities will be available for drop-in use based on availability and on a first come, firstserve basis. Drop in permits may be obtained on the last Wednesday of each month for the following month and will only be issued for 1 month at a time.
- 2. A maximum of 6 separate reservations in a calendar month will be permitted to a customer.
- 3. Any customer reserving more than 6 reservations, to a maximum of 8 reservations in a calendar month will be required to show proof of liability insurance.
 - Name of Insured must include the household member's last name or an affiliation letter from the parent organization naming the individual household member.
 - Examples of these documents can be found online at <u>clarkcountynv.gov/allocations</u>
- 4. Same day/evening permit requests must be made by 10 A.M. of that day.
- 5. Reservations for facility use for an upcoming weekend (Friday evening, Saturday, and Sunday) must be made no later than Thursday by 10:00 A.M. of the same week.
- 6. Customers will be able to secure a facility permit on an hourly basis with a maximum of 3 hours for a drop in, except during "peak hour" reservations.
- 7. Drop in permits/rentals are prohibited for making any facility modifications. Moving or removing of nets, bases and/or pitching mounds is strictly prohibited. This action may result in loss of facility use and loss of future permitting to be determined by Clark County Parks and Recreation management.
- 8. We have two reservable time slots during peak hours. Peak hour usage is defined as 5:00pm -9:00pm, Monday- Thursday. Reservations will have a maximum of a two-hour time block. The first-time block will end no later than 7:15pm. There will be a 15-minute buffer between time blocks. See example

below:

- 5pm 7pm or 5:15p 7:15pm
- 7:30pm 9:30pm
- 9. Drop-in pickleball, basketball, tennis and volleyball court reservations are limited to two courts per day with a two-hour time limit per court and maximum of 6 reservations per person per month.
- 10. No refunds will be granted for same day cancelations.

4. Liability Insurance

Facility user shall secure and maintain, throughout the period of use contemplated under this agreement, general liability insurance with policy limits of \$2,000,000 aggregate and \$1,000,000 per occurrence naming Clark County, Nevada, C/O Purchasing and Contracts Division (see sample certificate, pg. 14) as additional insured. FACILITY USER agrees to hold Clark County harmless and free from any liability of any nature arising out of the use of County recreational facilities and to include reimbursement of any legal costs and fees incurred in defense of such claims. This policy must be provided prior to receiving a permit for allocated facilities.

Drop-in liability insurance "Name of Insured" must include the household member's last name or an affiliation letter from the parent organization naming the individual household member.

Examples of this document can be found online at <u>clarkcountynv.gov/allocations</u>

5. Notice of Non-Use of Facilities

Any organization that has been allocated facilities and does not intend to use them according to the permit, shall notify the Sports Unit office so that the facilities can be re-allocated to allow other organizations the opportunity to utilize the facilities. Failure to comply with this non-use of a facility procedure may also result in revocation of allocated facilities. Clark County Refund Policy applies to all Non-Used Facilities.

6. Permit Cancellation

Clark County Parks & Recreation may cancel the use of County facilities for any of the following:

- 1. Work/renovations involving any of the facilities.
- 2. Clark County Programs and Events or special tournament/sporting event requests.
- 3. When the health and safety of participants is threatened due to impending conditions, including but not limited to, heavy rains, severe heat warnings, pesticide spraying, and/or high winds.
- 4. Non-adherence to Athletic Facility Use and Allocation Policy or any County ordinance.

7. Tournaments/Sporting Events

Clark County Parks & Recreation may provide facility space for organizations wanting to host tournaments. Tournaments may be added past the request submission deadline dependent upon facility availability after each allocated organization has been given its permit.

- 1. Organizations must submit a *Sport Event/Tournament Allocation Request Form* (available online) by April 15, of the year prior to their requested event year.
 - a. Example: April 15, 2025, submit for February 2026
 - b. Example: April 15, 2026, submit for October 2027

Notifications of Approval/Denial will be sent out by July 1 for the following calendar year.

2. Organizations are required to pay in full no later than one week prior to tournament/sporting event

and must provide general liability insurance naming Clark County as co-insured (see sample certificate, pg. 14).

- 3. Organizations are required to inform the Sports Office of cancellations no less than 10 days prior to the requested date. Failure may result in cancellation fees.
- 4. Organizations must submit a *Business Licensing Form* a minimum of 30 days prior to tournament/event.
- 5. To help maintain the quality of our facilities, organizations must pay \$40 per field, per day, for field grooming where applicable.
- 6. Organizations/Permit Holders are not allowed to collect admission fees into parks/facilities. The park/facility must remain open to everyone.
- 7. All tournament groups will be responsible for the following at each of their permitted facilities. Failing to do so may result in loss of permit or future use of County Facilities:
- Responsible for hiring a Clark County approved field grooming or striping company.
- Responsible for the cleaning of bullpens, dugouts, sidelines and surrounding facility area after each practice, league game, tournament and/or sporting event.
- Responsible for emptying all trash cans and replacing can liners before bins overflow.
- Responsible for the removal of all full trash bags and placing them in designated dumpsters.
- Organizations may be required to rent additional dumpster(s) based on anticipated event attendance.
- Must provide supplies to keep restrooms adequately stocked with toilet paper and maintain cleanliness of restrooms throughout permitted tournament/event. Groups may be required to rent at their own expense, portable toilets to accommodate large crowds.
- Tournament/Sporting Event organizers, at the request of County Staff, may be required to attend an onsite walk-through meeting with Clark County Sports staff and Clark County Facilities staff prior to their scheduled tournament/event.
- Tournament/Sporting Event organizers are required to provide County Staff with a list of outside vendors/contractors who may be providing rental services for an event prior to the installation/delivery of services.

8. Inclement Weather Facility Closures

Clark County Parks & Recreation reserves the right to close any facility due to inclement weather. In case of inclement weather, the scheduled facilities are not to be used. Be aware that if organizations use the facilities during inclement weather, your organization will be held responsible for any and all damages that may occur as a result of such use including repair costs and lost revenue due to prolonged closure. It is the user group's responsibility to call the Sports Unit at (702) 455-8241 to verify field closures.

9. Facility Maintenance/Renovation

To help maintain the quality and playability of our facilities, closures will be scheduled year-round to allow for maintenance and renovation. The County does attempt to be flexible in accommodating user groups however, the health and safety of the user and the condition of the facility take priority. This could affect any number of facilites that are available during the allocation period and will require organizations to use alternative locations if available.

10. Facility Use Exception

McCarran Marketplace fields will be by allocated use only with a 2 hour minimum. For reservation requests please contact the Sports Unit office for availability.

James Regional Sports Complex, Desert Diamonds Baseball Complex, and the Sunset Park Pickleball Complex are deemed Premier Facilities and will be managed through their own separate operation/policy manuals. Please contact the Sports Unit office for more information.

11. Subletting and Assignment of Athletic Facilities

At no time may an organization or individual sublease their assigned facilities to other user groups. Organizations not using their facilities must notify the Sports Unit office to inform the department of any facilities not being used. The subletting of any County facilities by any user/organization will result in automatic revocation of all permits. Clark County will not allocate facilities to offending organizations in the future.

12. Alcohol Use Policy

Consumption of alcoholic beverages is strictly prohibited except in designated areas and by permit only. It is prohibited to consume alcoholic beverages on roadways, parking lots, stalls, pens, arenas, and at youth events. <u>Glass bottles are not allowed in any Clark County Park.</u>

Reserved areas must be left clean, and all trash must be put in appropriate trash receptacles. If areas are not left in acceptable conditions, a cleaning/repair service charge will be assigned by Clark County and billed to the responsible party.

A letter requesting the sale or service of alcohol must be submitted <u>a minimum of 60 days in advance</u> <u>of a reservation</u> to the Director of Parks & Recreation. Persons or groups wishing to sell alcoholic beverages must have an Alcohol Caterer's License, or Business License, or temporary Liquor License and provide names of servers with current TAM cards. Under no circumstances can alcohol be served to individuals less than 21 years of age. The sale of alcoholic beverages is strictly prohibited except in designated areas. Individuals in violation of this ordinance will be subject to full prosecution, which may result in future denied usage of any and all Clark County Department of Parks & Recreation facilities.

Please submit letter of request to: Clark County Department of Parks & Recreation Attn: Director 2601 E. Sunset Rd Las Vegas, NV 89120

NOTE: The sale of alcoholic beverages requires a license under Clark County Code, Chapter 8.20.

The location of special equipment (i.e. concession stands, beer trucks, etc.) requires prior approval by Clark County Real Property Management Operations/Parks staff. Parking is permitted only in designated areas. All persons wishing to sell or barter goods other than alcoholic beverages in Clark County facilities must have a mandatory business license for every concession stand; and a Food Handler's Permit from the Clark County Health Department for all food concessions.

In addition to possible misdemeanor penalties under Clark County Code Section 16.04.080, any violation of a facility rule may result in cancellation of future permits and forfeiture of all service charges. If a business activity is being conducted, civil and/or criminal penalties may apply pursuant

13. Code of Conduct Policy

Clark County Parks and Recreation expects all patrons, user groups, league participants and individuals to conduct themselves in a positive, respectful, and responsible manner. This includes all customers, tournament representatives, players, coaches, managers, umpires/referees, and spectators. Violations of Code of Conduct will not be tolerated and may result in but not limited to, expulsion from the program/league, suspension of permits, and or cancelations of future permits. Code of Conduct violations will be reviewed by management for appropriate disciplinary actions.

CO	DUNTY SPONSORED ADULT SPOR	RTS I FACUE - PROCRAM FFFS			
	Fee shall not exceed \$40 (includes light fee)/team/game. Exact fee will be based on supplies, services, labor costs, end-of-season tournament, and other related expenses.				
	ATHLETIC FIELDS & CO	DURT PERMIT FEES			
	BALL FIELDS & SOCCER FIE				
	RATE				
League Agreement Use: Field					
	Lights \$7.00/hour/field				
	C .				
Concessions: \$100/month, p	er site, during awarded use period				
	BALL FIELDS & SOCCER FIELDS				
		ntly James Regional Sports Complex and Desert Diamonds			
		tt. These facilities require a separate use agreement. A non-			
close of each tournament.	le 90 days prior to the start of each tour	nament. Final payment is due within 7 business days at the			
Desert Diamonds Baseball C	omploy				
Tournament H					
Tournament I	Lights \$20/hour/field				
	Grooming \$40/field/occurrent	re la			
James Regional Sports Comp	0				
Tournament F					
	Lights \$20/hour/field				
League	Fees: Fields \$14/hour/field				
C C	Lights \$10/hour/field				
ALL OTHER FIELDS	Fields \$25/hour/field				
	Lights \$10/hour/field				
	Grooming \$40/field/occurrence				
	SUNSET PARK PREMIERE P				
	as Premiere Complex- available for ope	en public use, permitted public use, permitted tournament use,			
and permitted league play.					
	ts (non-tournament use): \$6/hour/cou				
Cour	ts (tournament use): \$10/hour/co	burt			
	SUNSET PARK PREMIER	F TENNIS COMPLEX			
8-court complex available fo		permitted tournament use, and permitted league play.			
	ts (non-tournament use): \$6/hour/cou				
Courts (tournament use): \$10/hour/court					
	· · · ·				
	GENERAL USE PERMITS				
	Community Use Commercial Use				
Ball field & Soccer field	\$12/hour/field	\$24/hour/field			
Pagkathall Counts Outdays	\$10/hour/field – Light Fee	\$10/hour/field – Light Fee			
Basketball Courts, Outdoor	\$10/hour/court	\$20/hour/court			
Hockey Rinks & Sand					
Volleyball Courts Key State Outlying Tennis Courts & \$4/hour/court \$8/hour/court					
Pickleball Courts					
Requested use may require utilization of field monitors, to be provided by the County. The County will determine necessity of field					
monitors and will negotiate schedule assignment with the requestor. Fee for field monitors will be \$15/hour/monitor.					
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*Excerpted from the Clark County Parks & Recreation Fees and Charges for 2024 (Page 15,16, 18-19)

CONCESSIONS

Concessions may be sold through an organized event only and must be processed through the County by an even	t
organizer. Individual vendor or concession solicitation is prohibited. Rates are as followed:	

Non-profit vendor	\$50/unit/day		
For profit vendor	\$100/unit/day		

Payments/Refund Policy

League Allocation Payment Schedule -

League field use fees:

Organizations will be billed for the total facilities usage hours monthly. Payment must be made within fifteen (15) days from the billing date on the issued invoice. Tuesday-Thursday cancellations must be made 24-hrs prior to the reservation, Friday-Monday cancellations must be made by Thursdays before 10:00am via e-mail to the Sports Unit. No exceptions will be made.

All requests for additional facilities must be paid in full. Users with past due balances may be subject to permit suspension and/or revocation.

League light use fees:

Organizations must submit their schedule changes by 10:00am Thursday prior to the following weeks use. If no change is submitted, you will be billed for initial approval. Organizations will be billed based on the total hours of light usage represented in the light schedule for that billing period. Organizations that utilize lights will be billed monthly; this will be included in their league usage invoice. Payment must be made within fifteen (15) days from the billing date on the issued invoice. Tuesday-Thursday cancellations must be made 24-hrs prior to the reservation, Friday-Monday cancellations must be made by Thursdays before 10:00am via e-mail to the Sports Unit. No exceptions will be made.

Refunds will be issued only after an effort is made to accommodate a user by transfer to a similar program or facility. Refunds will be available based on the criteria within this policy, specifically listed below.

TYPE OF REFUNDS (Unless otherwise noted)	CREDIT/REFUND
Class, program or rental canceled by Department	100% refund
Reservation of picnic area, facility , room, or equipment canceled by individual or group	Refunds will be issued-30 days or more prior to first day of use -100% 14 days prior to first day of use - 75% Less than 14 days prior to first day of use - 50% No refunds after reservation date for no-show.
Sports Leagues	Refunds will be issued at 100% if notice of non- participation is given before schedules are issued.
League Agreement Use and General Use	Refunds will be issued – canceled 7 or more days prior to start date – 100%. Less than 7 days – 50%. No refunds issued after start date.
Tournament Use	Refunds will be issued–canceled 15 days or more prior to date–100%. Less than 15 days–No refund.

CLARK COUNTY DEPARTMENT OF PARKS AND RECREATION Concession Stand Rules and Regulations

The following rules, regulations, and conditions apply to the usage of Clark County Concession Stands. Please read and review the following rules and regulations. Initial next to each line indicating that you understand and will comply with the rules and regulations on this form. The establishment of any concession shall be approved by the Manager of Recreation or designated representative before the commencement of such concession. **This is a request form only.** *Final approval will be given after applicant has all applicable licenses and permits*.

() 1. Reservations must be made 30 days in advance of use through the Department of Parks and Recreation Sports Unit office. A reservation may be cancelled without penalty no later than 15 days prior to usage. No refunds will be issued for cancellations occurring less than 14 days prior to the reservation date.

() 2. The Clark County *Business License Form* must be submitted and approved prior to renting any concession stand. Concessionaires shall possess a current Clark County Business License obtained from the office of the Clark County Business License, 455-3566.

() 3. If the concessionaire is serving non-packaged food, they must obtain a *Food Handler's Permit* from the Southern Nevada Health District, 759-1000. Concessionaires shall possess all food handlers' licenses, which shall be posted at the food concession facility during all times of operation.

() 4. Concessionaires must supply their own equipment if not already provided by Clark County. Clark County does not generally supply or rent equipment.

() 5. Concessionaires renting any concession stand are responsible for any damage and all post use cleanup that occurs.

() 6. Users may not substitute locks or re-key the facility without the expressed consent of Clark County Parks and Recreation.

() 7. All concessionaires reserving a Clark County Concession Stand must provide an insurance binder in the amount of \$1,000,000 liability and \$2,000,000 aggregate listing Clark County as additional insured.

() 8. When the reserving period concludes or when use privileges are terminated due to improper operation of the concession stand, all food, beverages, cleaning supplies, and any other items must be removed within 5 days.

() 9. Concessionaires must report any problems that may arise with the concession stand within 24 hours to the Clark County Parks & Recreation designated staff. It is the responsibility of the user to maintain a concessions area that is neat, clean, orderly, and safe. Unscheduled inspections by County staff may be conducted during the time frame it is being operated.

() 10. This agreement is valid for the duration of an awarded permit only. At the discretion of Clark County Parks and Recreation, user privileges may be terminated at any time the concessionaire is in violation of this agreement.

() 11. No vehicles are allowed on Clark County or Clark County School District fields or property, other than parking lots, without written permission noted on the use permit issued by Clark County Parks and Recreation.

() 12. It is the responsibility of concessionaires to provide truthful and accurate information to the Department. Provision of false or intentionally inaccurate information may be considered an infraction and is subject to termination of use permit.

() 13. It is the responsibility of the concessionaire to ensure that all persons associated with their use of Clark County facilities understand these policies and procedures.

CONCESSIONAIRE SERVICES LETTER OF AGREEMENT

This Letter of Agreement constitutes a bindin Recreation (hereafter referred to as "County" and	·)
Date of Service:	
Site of Service:	
Scope of Services:	
Check for services rendered to be made paya	ble to: Clark County Parks and Recreation
Concessionaire Representative Signature	Date
Clark County Parks & Recreation Representative	Date
any insurance policy, to pay all costs necessa and/or the Las Vegas Metropolitan Police De demands, actions, attorney's fees, cost, and e	ting this agreement, regardless of coverage under ary to indemnify, defend, and hold Clark County epartment (as applicable) harmless from all claims, expenses based on or arising out of any acts, errors, aire or its principals, employees, subcontractors, or r this contract.
Concessionaire:	

Address:		
City:	State:	Zip:
Phone:		

	CLARK C	OUNTY CERTI	FICATE OF I	SURANCE		ISSUED DA	(Y (MM/DO/YY)
		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.					
		COMPANIES A	FFORDING COV	ERAGE	3. BEST	TS RATING	
			COMPANIES APPORDING COVERAGE				
INS	SURED		COMPANY B	_			
2.	INSURED'S NAME		LETTER COMPANY C				
	ADDRESS PHONE & FAX NUMBERS		LETTER				
	Phone & PAX numbers		COMPANY D			1	
			COMPANY E				
CC	VERAGES		1			0	
PE	IS IS TO CERTIFY THAT THE POLICIE RIOD INDICATED, NOTWITHSTANDIN WHICH THIS CERTIFICATE MAY B BJECT TO ALL THE TERMS, EXCLUSION	G ANY REQUIREMENT E ISSUED OR MAY P	TERM OR CONDI ERTAIN, THE INS OF SUCH POLICIE POLICY	TION OF ANY CON URANCE AFFORD ES. LIMITS SHOWN POLICY	TRACT OR OTHER DOCU	MENT W	D HEREIN IS
LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE (MM/DD/YY)	EXPIRATION DATE (MM/DD/YY)	LIMP	rs	
4.	GENERAL LIABILITY	(A)	(B)	(C)	GENERAL AGGREGATE	\$(0)	2,000,000
	X COMMERCIAL GENERAL LABILITY	11 11	1000		PRODUCTS-COMP/OP AGG	\$(E)	2,000,000
	CLAIMS MADE X OCCUR	St. 10. 1	1	100	PERSONAL & ADV. INJURY	\$(F)	1,000,000
	OWNER'S & CONTRACTOR'S PROT.		1.1	100	EACH OCCURRENCE	\$(0)	1,000,000
	UNDERGROUND EXPLOSION & COLLAPSE	1.11	1000		FIRE DAMAGE (Any one fire)	\$(H)	
	INDEPENDENT CONTRACTOR		- A.	100	MED. EXPENSE (Any one person)	\$(1)	-
				1000		5	
5.	AUTOMOBILE LIABILITY	12)	(K)	(1)	COMBINED SINGLE LIMIT	\$(M)	1,000,000
	ALL OWNED AUTOS		T		BODILY INJURY	\$	
	SCHEDULED AUTOS				(Perperson)		_
	HIRED AUTOS NON-OWNED AUTOS				(Per accident)	\$	
	GARAGE LIABILITY				PROPERTY DAMAGE	\$	-
	EXCESS LIABILITY			-	EACH OCCURRENCE	8	
	UMBRELLA FORM	_			AGGREGATE	5	
	OTHER THAN UMBRELLA FORM			Sec. Sec.			
6.	WORKER'S COMPENSATION				STATUTORY LIMITS	-	100
	AND				EACH ACCIDENT	\$	_
	EMPLOYERS' LIABILITY				DISEASECPOLICY LIMIT	\$	-
-					DISEASECEACH EMPLOYEE	\$	_
	OTHER				NOUNEUMIE	*	
7.	DESCRIPTION OF PROJECT: PROJE ENTER OTHER ARE INSUREDS WI BEHALF OF THE NAMED INSURED	TH RESPECT TO LIAS	BILITY ARISING O			ES AND V	OLUNTEERS
8.	CERTIFICATE HOLDER		CANCELLATIO	N			
C/I	ARK COUNTY, NEVADA D PURCHASING AND CONTRACT D S. GRAND CENTRAL PKY 4 TH FL		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.				
BOX 551217 LAS VEGAS, NV 89155-1217 The Certificate Holder is named as an additional insured.		9. NEVADA RESIDENT AGENT SIGNATURE (NRS 680A.300)					