# **SERVICE: CONSTRUCTION MANAGEMENT – ADMINISTRATION (MAJOR)**

Provide a resident project representative(s) and licensed project engineer and/or Certified Construction Manager (CCM) project manager for complex transportation / flood control construction projects. Inspect and document contractor's work, prepare pay requests and change orders, as needed. Provide liaison with the public, sub-contractors, utilities, other governmental agencies, and other involved parties. Firms will be interviewed before a project is awarded.

# **Minimum Qualifications**

## FIRM EXPERIENCE

- Minimum of two, up to five, roadway, drainage, or flood control public works projects administered by the firm in the last six years to show recent experience.
- Minimum of one project with significant technical, management, and/or public contact challenges that are explained in project description.

# **EMPLOYEE EXPERIENCE**

**Category A:** Nevada Professional Engineer (Civil) on staff who is in responsible charge of the work.

- <u>Five years of experience</u> in contract administration, project administration, or engineering inspection;
- Must have been in responsible charge of a minimum of <u>three construction projects</u> (transportation/flood control) with a construction contract value of at least <u>\$10 million</u> each.

**Category B:** Chief project representative or senior inspector personnel.

- <u>Five years of experience</u> as a Chief Resident Engineer or Senior Inspector;
- Senior Inspector on <u>a minimum of three</u> <u>transportation/flood control construction projects</u> with a construction contract value of at least <u>\$10</u> <u>million</u> each.

## **Category B employee certifications:**

- If performing field tests, the employee shall be certified by a nationally recognized certification program applicable to the task related. See Appendix A for details.
- In lieu of these certifications, staff must have ten (10) years of verifiable public works transportation or flood control construction inspection experience.

## Category C: Construction Inspector personnel

- <u>Two years of experience</u> as a construction inspector;
- Construction inspector on <u>a minimum of three</u> <u>construction projects (transportation/flood control)</u> with a construction contract value of at least <u>\$10</u> <u>million</u> each.